

Association "PRAVNIK" together with the partner organization Konrad Adenauer Stiftung – Rule of Law Program South East Europe is proud to open the application process for the

INTERNATIONAL SUMMER SCHOOL SARAJEVO 2011

“HUMAN RIGHTS AND TRANSITIONAL JUSTICE”

18 - 31 JULY 2011

DISCOVER

ISSS 2011 participants leave the ISSS as members of growing network of ALUMNI of ISSS participants. ISSS 2011 participants are future decision makers, young leaders and professionals in academia, NGOs and government trying to make a change worldwide.

STUDY

ISSS 2011 is designed to host motivated participants who have a strong background and interest in **Discovering**, **Studying** and **Experiencing** the intriguing issues of Transitional Justice, Rule of Law and Human Rights.

EXPERIENCE

Sarajevo was for centuries a crossroad for different cultures and pilgrims. This variety has been preserved to this date, and Sarajevo allows each visitor to get a feeling of what it was like centuries ago. ISSS participants **Experience Sarajevo** and Bosnia and Herzegovina in a academically challenging environment representing more than 15 countries.

WHERE?

Sarajevo, Bosnia and Herzegovina. Accommodation is offered at the Franciscan Students' Hostel in double bedded rooms. The Hostel is at 15 minute walking distance from the city centre in safe and peaceful surroundings.

ELIGIBILITY

The program encourages applications from graduate and PhD students of law and related disciplines (**under the age of 35**); including a limited number of undergraduate students from **South East Europe, Europe and the US**.

PARTICIPATION FEE

200€ for accommodation, meals and working materials. Students from **Albania, Bosnia and Herzegovina, Bulgaria, Croatia, Macedonia, Montenegro, Romania, the Republic of Moldova, and Serbia** are eligible to apply for a **participation fee reduction of 50%**.

Travel costs are not covered by this fee and each participant should take care of personal travel arrangements.

DEADLINE FOR APPLICATIONS IS 15 MAY 2011.

If you are interested, all other relevant information are available through info@pravnik-online.info or simply visit

www.pravnik-online.info

RULES AND CONDITIONS INTERNATIONAL SUMMER SCHOOL SARAJEVO 2011 “HUMAN RIGHTS AND TRANSITIONAL JUSTICE”

Article 1

GENERAL PROVISIONS

These **RULES AND CONDITIONS** are regulating the official name and the official abbreviation of the project, duration and important dates, implementing organization, objectives, the application process, criteria and the process of selection, responsibilities of the participants, participation fee and the equal opportunities and non-discrimination principles for the preparation and realization of the International Summer School in Sarajevo “Human Rights and Transitional Justice”.

Article 2

OFFICIAL NAME AND THE OFFICIAL ABBREVIATION OF THE PROJECT

The official name of the project is:

**INTERNATIONAL SUMMER SCHOOL SARAJEVO 2011 –
“HUMAN RIGHTS AND TRANSITIONAL JUSTICE”**

and the official abbreviation is **ISSS 2011**.

Article 3

DURATION AND IMPORTANT DATES

ISSS 2011 as a project starts on the 1 March 2011 and finishes on 31 December 2011.

The application process starts on 00:01 on 05 April 2011 and ends at 23:59 on 15 May 2011.

The selection process starts on 00:01 on 15 May 2011 and ends at 23:59 on 30 May 2011.

The participation fee is due by 23:59 on 15 June 2011.

The implementation period of the ISSS 2011 is 18 – 31 July 2011.

Article 4

IMPLEMENTING ORGANIZATION

The implementing and responsible organization of the ISSS 2011 is the Association “**PRAVNIK**”, Porodice Ribar 49, SARAJEVO 71000, BOSNIA AND HERZEGOVINA, in cooperation with the Rule of Law Program South East Europe of the Konrad-Adenauer-Stiftung, Str. Plantelor, nr. 50, sector 2, RO-023975, Bucuresti, Romania.

Article 5

OBJECTIVES

The main objective of ISSS 2011 is to foster contemporary discussion on the issue of Transitional Justice and Human Rights through a unique blend of theory, practice and experience with an aim to empower future decision makers by:

- Bringing together experienced professionals and young scholars from the SEE region and Europe and US
- Contributing to the global discussion on the issue of Transitional Justice and Human Rights
- Networking of Alumni students and lecturers from previous generations with this year participants

Article 6

WHO CAN APPLY?

The program encourages applications from graduate and PhD students of law and related disciplines (under the age of 35), including a limited number of undergraduate students from South East Europe, Europe and the US. A strong commitment to learn about rule of law, human rights and transitional justice is also a condition. ISSS 2011 will accept 30 to 35 students for attendance for this year.

Eligibility and entrance criteria

There are three main criteria which will be taken into consideration in the evaluation process: Academic requirement, Language requirement, and CSO experience.

Academic requirement

The program encourages applications from law and political science undergraduate final year students and post graduate students. Basic knowledge and commitment to take part in academic discussions on Rule of Law, Human Rights and Transitional Justice concept is required.

Language requirement

The language of instruction is English; thus all applicants have to demonstrate a strong command of spoken and written English to be able to participate actively in discussions at lectures and workshops.

[International Summer School Sarajevo 2011](#)

Experience ISSS!

CSO experience

The association “**PRAVNIK**” recognizes the involvement in CSO (Civil Society Organizations) as an important sign that proves commitment toward democratic development of any society. Thus experience in CSO sector brings an added value to every application.

Other than these criteria, selection will be dependent on a quota to respect per country and/or region, aiming at respective geographical coverage.

Article 7

APPLICATION PROCESS

When can you apply?

You can apply as soon as the application process is opened, which will be notified through media and on the official web sites of the organizers.

How can you apply?

All prospective applicants are invited to send their complete application through the official submission e-mail which is indicated on the application form.

Your application will be considered:

- i) if it reaches the Association “**PRAVNIK**” through official submission e-mail before the application deadline;
- ii) if every question was answered and was accompanied with all necessary documents;
- iii) if you explicitly agree with the **RULES AND CONDITIONS** of the ISSS 2011, and declare to have read them via the application form;
- iv) if you received a confirmation letter from the organizers (which you should receive within 48 hours after your submission) through the official e-mail.

Application deadline

The application deadline for ISSS 2011 is on 15 May 2011 23:59 CET. We encourage everyone to apply before the deadline. Applications that come after the deadline will not be taken into consideration.

Article 8

EVALUATION OF SUBMISSIONS

Selection Committee

After the deadline has passed an independent Selection Committee will be established and will be fully and solely responsible for the selection and creation of the list of successful applicants and the waiting list.

Criteria list

The Selection committee will prepare a list of successful applicants according to the following criteria list, once the general requirements have been met. The general requirements, main criteria for application evaluation and main criteria for participation fee reduction will be a part of these **RULES AND CONDITIONS** in the form of **EVALUATION OF SUBMISSIONS FORM** in **ANNEX I** which will be available before the application process starts to enable decision process transparency. The following criteria shall apply:

CRITERIA	Max %
Academic achievement	30 %
Contribution to further academic determination	20%
Professional experience (including internships)	30 %
Demonstrated motivation	20 %

Article 9

PARTICIPATION FEE

The participation fee for ISSS 2011 is 200€.

Students from Albania, Bosnia and Herzegovina, Bulgaria, Croatia, Macedonia, Montenegro, Romania and Serbia are eligible to apply for a participation fee reduction of 50 %.

Travel costs are not covered by the participation fee and each participant should take care of personal travel arrangements. If you need a visa to enter Bosnia and Herzegovina please let us know, so that we can send you an invitation letter for ISSS 2011.

In addition, field trips are not covered by this fee, so please consult the ISSS 2011 course description and timeline.

The participation fee **must be received** by 15 June 2011 23:59 to ensure participation, otherwise the place on the ISSS 2011 will be offered to the first person on the waiting list, and so on. In the case of withdrawal of participation there will be no refund of the participation fee.

Article 10

CERTIFICATE

Association “**PRAVNIK**” and the Konrad-Adenauer-Stiftung, Rule of Law Program South East Europe, award a certificate of attendance upon successful completion of the summer school. In order to gain this certificate, participants are expected to attend and actively participate in all classes and complete assignments required by the ISSS 2011.

Successful completion in terms of this document includes also the submission of the essay by 30 September 2011.

CREDITS

ISSS 2011 does not use a credit system for the awarding of its internal degrees, and cannot award credits directly for its ISSS 2011 participation. Students wishing to obtain credits as a result of our evaluation should consult their own institutions in advance about the acceptability of the Summer School evaluation for credit purposes.

The amount of credit awarded is at the discretion of individual institutions but a rough guide would suggest students completing a full 10 days of the ISSS 2011 (with a 70 hour workload and an essay) might earn three to four (3-4) semester credit hours. To compliment this all certificates will be come along with the transcript of all ISSS activities, which will outline all learning outcomes.

Article 11

EXCLUSION CRITERIA

All participants must agree to the **RULES AND CONDITIONS** of the ISSS 2011 before the submission of their plan (upon submitting of the application form).

A participant will be excluded from the ISSS 2011 if s/he:

1. Is not under the age of 35.
2. Does not meet the criteria for participation as described in Article 2.
3. Has submitted false and/or incorrect data in his/her application form.
4. Directly or indirectly offers promises, gives or demands a bribe or other undue advantage in order to obtain or retain an improper advantage.

Article 12

OBLIGATIONS AND RESPONSIBILITIES

In order to obtain the certificate all participants have following obligations and responsibilities:

Attendance

All participants must attend over 80% of all lectures including workshops and discussions.

Essay

All participants are obliged to submit an essay in English on a topic that relates to the ISSS 2011 program by the end of the program.

Dress code

Please note that the dress code for the ISSS 2011 will be professional business throughout the program.

Article 13

EQUAL OPPORTUNITIES AND NON-DISCRIMINATION

Association “**PRAVNIK**” and Konrad-Adenauer-Stiftung, Rule of Law Program South East Europe, are committed to ensuring that staff and students are selected, assessed, promoted and otherwise treated solely on the basis of their relevant merits and abilities.

The Association “**PRAVNIK**” and the Konrad-Adenauer-Stiftung, Rule of Law Program South East Europe, do not and will not discriminate on the basis of race/ethnicity, color, national origin, sex, disability or age or any other ground in the selection process of successful applicants.

Article 14

PRIVACY

The Selection Committee (see Article 8 above), **PRAVNIK** staff, lecturers and all other parties that are exposed to the applications or essays in whatever phase of the project will sign a “declaration of confidentiality”. These declarations of confidentiality are available upon request.

Article 15

FINAL PROVISIONS

These Rules and Conditions shall be applied for the entire course of the International Summer School Sarajevo 2011 - “Human Rights and Transitional Justice”, starting with the date of their adoption.

Sarajevo, 01-03-2011

- APPLICATION FORM -



Konrad
Adenauer
Stiftung



Application form
International Summer School Sarajevo 2011 –
“Human Rights and Transitional Justice”
18 - 31 July 2011

DISCLAIMER

Please read this application form carefully. Before you submit your application form, please consult our ISSS Rules and Conditions.

Incomplete applications shall not be considered.

Candidates should only consider submitting an application if they fully satisfy all of the requirements and accept the Rules and Conditions.

Your application should be **received** by **PRAVNIK** no later than 23:59 on **15 May 2011**.
Completed applications with enclosed documents should be e-mailed to:

application@pravnik-online.info

Applicants who have been selected will be notified by **31 May 2011**.
Participation fee payments will be due on 23:59 on **15 June 2011**.

Please read carefully and indicate how you would like to participate in the ISSS 2011 (*double click on the box*):

- As a **student** who is a permanent resident of an EU¹ country or USA. (Participation fee is € 200)
- As a **student** who is a permanent resident of Albania, Bosnia and Herzegovina, Bulgaria, Croatia, Macedonia, Montenegro, Romania, the Republic of Moldova, Serbia. (Discounted participation fee is € 100)

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¹ Please note the exceptions below.

- APPLICATION FORM -

PART I – PERSONAL DETAILS

First Name(s)	Last Name	Gender	
		<input type="checkbox"/> Male <input type="checkbox"/> Female	
Email Address	Country/City	Date and place of birth	
Phone Number	Mobile Number	Occupation	
Status	Nationality	Other nationality	
Single <input type="checkbox"/>			
Married <input type="checkbox"/>			
Divorced <input type="checkbox"/>			
Widowed <input type="checkbox"/>			
	Your address : where we should send post	Name, address of a person in your home country which we could contact in case of emergency (<u>Please state relationship.</u>)	
Name on the Post box		Name, Surname, relationship	
Address line 1		Address line 1	
Address line 2		Address line 2	
PO box No		PO box No	
Country		Country	
E-mail		E-mail	
Telephone		Telephone	
Mobile		Mobile	
Highest Completed Education Degree	<input type="checkbox"/> Bachelor / <input type="checkbox"/> Master / <input type="checkbox"/> Doctorate		
Name/city/country of University?			
Field of Study/Studies			
Are you currently studying/where?			
How did you hear about this course?			
Special food requirement?			

- APPLICATION FORM -

Where are you currently working/studying? (50 words max)

If you are currently studying , what qualifications are going to obtain, and when do you plan to obtain them? (50 words max)

Indicate your language skills! Please note that the working language is English.

	Elementary	Intermediate	Good	Advanced
Understanding – listening	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Understanding – reading	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Speaking – spoken interaction	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Speaking – spoken production	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Writing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Other namely: 1. 2. 3. 4.

PART II - ACADEMIC BACKGROUND

(Please include every academic and extra curricular education relevant for this course)

Qualification	Institution	Subject	From	To

PART III - PROFESSIONAL BACKGROUND

Position	Organization	From	To

- APPLICATION FORM -

PART IV – STATEMENTS

STATEMENT OF PURPOSE

Please state your career goals and how the ISSS 2011 will enhance your personal and professional skills in achieving these goals *(250 words max)*.

CONTRIBUTION

Please describe what experiences, qualities and skills you would contribute as an active participant of the ISSS 2011 *(200 words min)*

EXPERIENCE

Have you had any particular experience in the field of transitional justice? Please describe your activities! *(200 words max)*

EXPERIENCE IN CSO

Do you have experience in Civil Society Organizations? Please describe your experience in the CSO sector! *(200 words max)*

- APPLICATION FORM -

PERSONAL DESCRIPTION

Please provide a short resume which will be distributed to ISSS 2011 participants and will serve for the purpose of introduction. (200 words max) Do not attach any documents.

- APPLICATION FORM -

Please enclose the following:

Photograph (4.5cm by 3.5cm, min. 400 by 500 pixels)

The photograph will be used for your **ISSS 2011 ID card**.

Additional documents may be requested from selected participants.

Hereby I confirm that all data that I entered above is correct, and that I have read and that I accept the Rules and Conditions for the participation in the ISSS.

Surname, name:

Date and place:

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